

## CRITERIA FOR ASSESSMENT OF TRAINEES

### Hand Embroiderer

### AMH/Q1001

### AMHSSC

#### Guidelines for Assessment

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
5. To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP
6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

		Total Marks	Out Of	Marks Allocation		
				Theory	Skills Practical	Viva
<b>1. AMH/N 1001 (Carry out different types of embroideries – Flat, Loop &amp; Knotted stitches)</b>	PC1. Analyze & interpret the given design which needs to be embroidered & the type of embroidery that is required to be done	<b>100</b>	6	2	2	2
	PC2. Check the materials required for embroidery with the given specifications		4	1	2	1
	PC3. Trace design on fabric/material to be embroidered if required		8	1	6	1
	PC4. Select appropriate needle & thread for the type of embroidery to be done, according to the texture & fibre of the material Carry out Different Types of Flat Stitches		6	1	4	1
	PC5. Use needle & thread to carry out Running stitch on a given material as per the given specifications & quality standards		6	2	3	1

	PC6. Carry out Back stitch & Stem stitch on fabric		6	2	3	1
	PC7. Carry out Sash stitch & Kashmiri stitch to embroider different patterns		6	1	4	1
	PC8. Use couching stitch in hand embroidery as per given design/art work		6	1	4	1
	PC9. Use cross stitch technique to embroider different designs		6	1	4	1
	PC10. Use herringbone stitch technique for embroidery		6	1	4	1
	PC11. Carry out different types of Loop stitches for creating embroidery patterns/ designs such as :- Chain Stitch - Button hole Stitch - Blanket Stitch - Fishbone Stitch - Feather Stitch - Y Stitch Carry out Different Types of Knotted Stitches		6	1	4	1
	PC12. Carry out different types of knotted stitches such as French knot, Double knot and Bullion knot stitches		6	1	4	1
	PC13. Check with in charge /others when unsure of new product details		6	1	3	2
	PC14. Minimise and dispose the waste materials in the approved manner		8	3	4	1
	PC15. Carry out Operations at a rate which maintains work flow		8	2	5	1
	PC16. Respond appropriately if the embroidery do not meet product/design specification & take corrective action		6	1	4	1
		<b>Total</b>	<b>100</b>	<b>22</b>	<b>60</b>	<b>18</b>
<b>2. AMH/N1002 (Embroider decorative designs using a combination of stitches &amp; work styles)</b>		<b>100</b>	5	1	3	1
	PC1. Make sure the work area is free from hazards					
	PC2. Select thread and needle according to the texture & fibre of material		5	3	1	1
	PC3. Follow the instructions & design specifications given for the embroidery to be done		5	1	2	2
	PC4. If required, trace the embroidery design accurately & neatly on the fabric		5	1	3	1
	PC5. Ask questions to obtain more information on		5	3	1	1

	tasks when the instructions you have are unclear					
	PC6. Use the correct tools and materials		5	1	3	1
	PC7. Select the correct component parts/fabric/material for embroidery		7	1	4	2
	PC8. Check that the materials to be used are free from faults		5	1	3	1
	PC9. Ensure the materials used meet the specification matching a. Embroidery Artwork b. Design sample of the embroidered product		8	3	3	2
	PC10. Report faults in the materials		4	1	2	1
	PC11. Conform to company quality standards		5	1	3	1
	PC12. Report any damaged work to the responsible person		5	1	3	1
	PC13. Make Sash, chain, button holes stitches & different types of edges (hem stitch, scallops, lace & rolled hem)		4	1	2	1
	PC14. Make Long & short, shade work, sash & French knot stitches		5	1	3	1
	PC15. Carry out Applique work as per design details		5	1	3	1
	PC16. Use & combine different hand embroidery techniques to create decorative designs such as: § Cross Stitch § Tapestry Stitch § Shadow work § Mirror work § English Smocking § Cut work § Sindhi Work		5	1	3	1
	PC17. Ensure the embroidered design conforms to the artwork specifications		5	1	3	1
	PC18. Inspect embroidered products against specifications		8	2	3	3
	PC19. Perform all embroidery operations with precision & accuracy		4	1	2	1
		<b>Total</b>	<b>100</b>	<b>26</b>	<b>50</b>	<b>24</b>
<b>3. AMH/N1003 (Contribute to achieve quality in embroidery work)</b>	PC1. Identify and use materials required based on the specifications	<b>90</b>	8	4	2	2
	PC2. Take the necessary action when materials do not conform to quality standards		5	3	1	1
	PC3. Report and replace identified faulty materials and component parts which do not meet		6	1	4	1

	specification					
	PC4. Identify modifiable defects and rework on them		5	1	3	1
	PC5. Carry out work safely and at a rate which maintains workflow		9	1	5	3
	PC6. Report to the responsible person when the workflow of other production areas disrupts work		5	1	3	1
	PC7. Test, sort, track feed and examine work in progress		5	1	3	1
	PC8. Carry out quality checks at specified intervals according to instructions		5	1	3	1
	PC9. Apply the allowed tolerances		6	1	4	1
	PC10. Identify faults and take appropriate action for rectification		6	1	4	1
	PC11. Make adjustments promptly to ensure the embroidery work matches the specification		8	3	3	2
	PC12. Fault-find materials and components for creased, stained, damage and incorrectly made-up component parts		8	4	2	2
	PC13. Report faults in other processes to the appropriate person		4	1	2	1
	PC14. Maintain the required productivity and quality levels		5	1	3	1
	PC15. Complete and maintain documentation		5	1	3	1
		<b>Total</b>	<b>90</b>	<b>25</b>	<b>45</b>	<b>20</b>
<b>4. AMH/N1004 (Maintaining work premises and tools)</b>	PC1. Handle materials, machinery, equipment and tools safely and correctly		4	1	2	1
	PC2. Use correct lifting and handling procedures		3	1	1	1
	PC3. Use materials to minimize waste		4	1	2	1
	PC4. Maintain a clean and hazard free working area	<b>50</b>	4	1	2	1
	PC5. Maintain hand embroidery tools		4	1	2	1
	PC6. Carry out maintenance and/or cleaning within one's responsibility		4	1	2	1
	PC7. Carry out running maintenance within agreed schedules		3	1	1	1
	PC8. Report damaged tools & materials		4	1	2	1
	PC9. Ensure that the correct tools, needle, thread & trims required for hand embroidery are in place		3	1	1	1
	PC10. Work in a comfortable position with the correct posture		3	1	1	1
	PC11. Use cleaning equipment and methods appropriate for the work to be carried out		3	1	1	1

	PC12. Dispose of waste safely in the designated location		4	1	2	1
	PC13. Store cleaning equipment safely after use		4	1	2	1
	PC14. Carry out cleaning according to schedules and limits of responsibility		3	1	1	1
		<b>Total</b>	<b>50</b>	<b>14</b>	<b>22</b>	<b>14</b>
<b>5. AMH/N0103 (Maintain health safety and security at work place)</b>	PC1. Comply with health and safety related instructions applicable to the workplace	<b>60</b>	3	1	1	1
	PC2. Use and maintain personal protective equipment as per protocol		3	1	1	1
	PC3. Carry out own activities in line with approved guidelines and procedures		4	1	2	1
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants		4	1	2	1
	PC5. Follow environment management system related procedures		3	1	1	1
	PC6. Identify and correct (if possible) malfunctions in machinery and equipment		4	1	2	1
	PC7. Report any service malfunctions that cannot be rectified		3	1	1	1
	PC8. Store materials and equipment in line with manufacturer's and organisational requirements		3	1	1	1
	PC9. Safely handle and move waste and debris		4	1	1	2
	PC10. Minimize health and safety risks to self and others due to own actions		3	1	1	1
	PC11. Seek clarifications, from supervisors or other authorized personnel in case of perceived risks		4	1	2	1
	PC12. Monitor the workplace and work processes for potential risks and threats		3	1	1	1
	PC13. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned		3	1	1	1
	PC14. Report hazards and potential risks/ threats to supervisors or other authorized personnel		3	1	1	1
	PC15. Participate in mock drills/ evacuation procedures organized at the workplace		4	1	2	1
	PC16. Undertake first aid, resuscitation and emergency response training, if asked to do so		3	1.5	0.5	1
	PC17. Take action based on instructions in the event of fire, emergencies or accidents		3	1	1	1
	PC18. Follow organisation procedures for shutdown and evacuation when required		3	0.5	1.5	1
		<b>Total</b>	<b>60</b>	<b>18</b>	<b>23</b>	<b>19</b>

<b>Grand Total</b>	<b>400</b>	<b>105</b>	<b>200</b>	<b>95</b>
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