

## Financial Details

**Declaration to be submitted under the signature of Chartered Accountant on Letterhead with his/her dated Sign and Seal**

**To Whomsoever It May Concern**

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of Rs. .... from various activities, in the past three consecutive years (2014-15, 2015-16, 2016-2017). The details of year wise annual turnover are mentioned below:

Sl. No.	Financial Year	Annual Turnover
1	2014-15	
2	2015-16	
3	2016-17	

***Note: Audited financial statements for the past three years (2014-15, 2015-16, and 2016-2017) should be submitted by the Applicant.***

Chartered Accountant:  
(Authorized Representative with Signature & Seal)

Name  
Registration No  
Contact No.  
Seal

Date:  
Place:

**ANNEXURE B2**

**Training Infrastructure Details**

**Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letterhead with seal**

**(If the applicant has more than one training centers then furnish the details separately in the same format using Annexure B2.1, B2.2 etc. separately)**

We, M/s .....name, having its registered office at <<Office address>>, want to conduct the training in the .....districts in .....sectors (no.).The address for the available training center is.....The below training infrastructure details are available with us:

<b>Particulars</b>	<b>Count</b>	<b>Area in sq. ft.</b>
Classrooms		
labs		
Staff Room		
Library		
Circulating area		
Boys and Girls Hostel		
Toilets (Boys/Girls) in Training Centre		

**\*The total area of the Training Centre is .....sq. ft. and the ownership of building is..... (Self Owned/Rented).**

**\*The Domain Lab is Available/Not Available in the above mentioned Training Centre for the Course Name.....with Course Code.....(Please Attach Photographs of the Domain Lab with equipment list)**

**\* Photograph need to be attached of the available Boys and Girls Hostels.**

For and on behalf of:

Name:  
 Designation:  
 (Authorized Representative with Signature & Seal)

Date:

Place:

**ANNEXURE B3**

**Employability Potential Assessment**

**Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on official Letterhead with seal**

We, M/s .....name, having its registered office at <<Office address>>, want to conduct the training in the .....districts (no.) in .....sectors (no.). We did the Employability Potential Assessment based on .....Companies/Employer (no.) and .....youth (no.)

District	Sector	Course Name/ Job Role	No. of Students to be Trained	Name of the Company Assessed	No. of Employees Currently Working in the Company	No. of Potential Job offers to be made (Annual Basis)	No. of Potential Self Employment to be Created

For and on behalf of:

Name:  
 Designation:  
 (Authorized Representative with Signature & Seal)

Date:  
 Place:

**Note: 1. For Sector, Course Name/ Job Role, Please refer the NSDC/SSC Websites.  
 2. Please attach the above mentioned details on the letterhead of the each company assessed along with contact details, signature and seal.**

Industry Linkages

This format strictly needs to be submitted on the Letterhead of the Recruiting Company with signature and seal (In case of multiple companies, kindly use the same format separately)

To

Dated:

Mission Director  
Punjab Skill Development Mission  
Sector 17C, SCO 149-152,  
Chandigarh

Reference No.

Sub: Letter of Intent for M/S ..... (Applicant Agency Name) for the year 20.... /20...

Dear Sir/Madam,

M/S.....(Applicant Agency Name), in response to the Expression of Interest (EOI) for empanelment as Training Partner issued by the Punjab Skill Development Mission (PSDM), dated \_\_\_\_\_ is authorized Resource Partner with us.

We hereby confirm that we will recruit candidates as per below mentioned details from M/S..... (Applicant Agency Name) for the year 20...../ 20.....(Please provide month wise projections for the recruitment)

District	Sector/trade for recruitment	Month Wise Projections	Job Profile/Designation for Recruitment	No. of candidates to be Recruited	Tentative Salary to be offered (Per Month Basis)

For and on behalf of:

Name:  
(Authorized Representative with Signature & Seal)  
Designation:  
Mobile No.:  
Email Id:

**Note: If this format is submitted by the Applicant Agency on its own letter head, it will not be considered**